Michael Smith Health Research BC

2027 Mobilize Award

GUIDELINES

DEADLINE

Application Deadline: November 6, 2026, 4:30 p.m. PT

Michael Smith Health Research BC

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Land Acknowledgement

Health Research BC is located in Vancouver, British Columbia, Canada. We acknowledge with respect and humility that our offices are located on the unceded, ancestral, and traditional lands of the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh (Squamish), and səlilwətaɬ (Tsleil-Waututh) Nations.

We also acknowledge the diverse First Nations across British Columbia, who have inherent rights rooted in the connection to their lands and waters, which have never been surrendered. In the spirit of reconciliation, we aim to practice cultural safety, value Indigenous ways of knowing, and respect the rights of First Nations, Inuit and Métis peoples.

1. Overview

Health Research BC invites eligible health system staff[1] and BC-based postdoctoral, early career and mid-career researchers[2] to apply for the Mobilize Award.

The Mobilize Award builds on Health Research BC's long-standing leadership and support for knowledge mobilization (KM)[3] across BC.

Health Research BC recognizes that collaborative approaches that engage both researchers and research users[4] (including partners with lived experience) strengthen KM by improving the relevance, usefulness, and uptake of research findings into solutions to real-world health and system challenges. Effective engagement of researchers and research users is intentionally designed to suit the context and may occur at any stage of the research lifecycle (e.g. priority setting, study design, data interpretation, and the mobilization of findings).

Health Research BC recognizes and values diverse ways of knowing, including Indigenous knowledge systems. Where appropriate, applicants should describe how their KM approaches are culturally appropriate, ethically grounded, and aligned with the communities and systems involved.

Purpose

The Mobilize Award will support collaborative knowledge mobilization (KM) activities co-led by research users and postdoctoral, early career and mid-career researchers.

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[1] Eligible health system staff include practicing health professionals, operational leaders, health administrators, or similar, who hold an eligible position at an eligible institution that has signed an agreement to hold funds with Health Research BC. Please see Who Needs to be on Your Team? for more details.

[2] For the purpose of this competition, a researcher is an individual with a research appointment at a BC-based eligible institution; see Who Needs to be on Your Team? for more details.

[3] Recognizing the need for greater coherence and coordination around KM (formerly referred to as knowledge translation or pathway to impact), Health Research BC is now aligning our KM terminology with CIHR's Mobilizing Knowledge for Health, Societal and Economic Impacts: A Canadian Knowledge Mobilization Strategy and Action Plan.

[4] Research users are individuals who might use, benefit or be impacted by the results of research. Research users may or may not be involved in the production of research results. Research users include, but are not limited to, people with lived experience policymakers, health professionals, decision makers, educators, community leaders, etc. Research users may also be other researchers, however for the purposes of this competition, researchers may not apply in the role of research user co-lead.

Objectives of the Mobilize Award

- Support collaborative KM activities that enhance the design and development of health research and/or enhance the reach and use of health research knowledge
- Support the creation and development of relationships between researchers and research users
- Support the development of KM capacity of research users and postdoctoral, early and mid-career researchers and trainees

Eligible KM activities

The Mobilize Award will support KM activities based on respectful, authentic and inclusive relationships between researchers and research users. The KM activities should align with the Canadian Institutes of Health Research (CIHR)'s concept of KM practice, including:

- research co-production (formerly referred to as integrated KT);
- community-led research for action;
- Indigenous-led solutions-focused health and wellness research[5];
- end-of-grant KM;
- commercialization;
- knowledge synthesis;
- knowledge brokering; and
- ethically sound implementation, spreading and sustaining knowledge use, and scaling impact.

Examples of KM activities that will be funded by Mobilize can be found in Table 1.

Health Research BC intends to support applications from across BC (for more details see Regional Funding Pools).

Applications that align with one or more of Health Research BC's priority themes are encouraged, although relevance to these themes is not mandatory for eligibility.

Table 1. Examples of projects and expenses that could be funded by this competition

Examples of KM activities	Examples of relevant costs
A researcher, a dietitian, a partner with lived experience/community member, and a software engineer collaboratively develop a web-based tool to mobilize knowledge from a project on the impact of diet on the inflammatory effects of wildfire smoke.	Cost for a meeting space, virtual collaboration tools, travel reimbursements, web domain, mileage, parking, and honorarium for the partner with lived experience/community member.

[5] The Mobilize Award will support Indigenous-led solutions-focused health and wellness research that includes Indigenous scholarly activities such as policy work, creative/curatorial work based on research activities, community resource documents, community development work, curriculum development for community/organizations, and Indigenous language curriculum/dictionaries/grammars for communities.

A researcher and a paramedic collaboratively designing an observational study for an intervention to reduce PTSD in paramedics (i.e. research co-design/co-production by researchers and research users).	Costs of meeting space, buy-out/release time for the paramedic, compensation for trainee helping with administrative tasks (e.g. arranging meetings, agenda, booking rooms).
A series of meetings where a researcher, a policymaker, and community members discuss the outcomes of community-based research and identify possible shifts to policy to reduce the risk of toxic drug poisoning in an underrepresented community within a specific region of BC.	Compensation for community member participation, online platform cost, catering for quarterly in-person meetings, printed materials, compensation for a graphic facilitator; costs of phones/tablets to enable community member participation.
A series of collaborative meetings to bring together an operational leader from the health system, an academic researcher, and a partner with lived experience to co-design a research project that identifies ways to reduce non-emergency emergency room visits by senior citizens within a region of BC.	Costs of room rental, travel/mileage expenses for operational leader and partner with lived experience, compensation for trainee for project coordination, compensation for care-giving costs to allow a partner with lived experience to attend.
A series of learning circles organized collaboratively by a researcher, a health system decision-maker, a band administrator and Indigenous community members to identify Indigenous community priorities that will support wellness and healthy aging.	Honorarium for the Elder, costs of room rental and catering, travel and accommodations for researcher and health system administrator to travel to the community; buy out/release time to allow community member participation; cultural safety training for the researcher and health system decision-maker.
A series of online meetings and a site visit for a researcher, health authority implementation lead and a developer from a technology company to share and discuss the results of a research project to assess the impacts of implementing a technology to support care home residents' independence.	Costs of virtual collaboration tools, travel expenses, refreshments for the site visit, cost of the meeting room; buy-out/release time for clinician and health authority staff.

For more details on expenses, please see Allowable Expenses and Example Budget.

Activities that are not supported by the Mobilize Award:

- KM activities that are not collaboratively developed and implemented by a researcher and research user
- Operating expenses for research, such as primary data generation, database creation, or clinical trial operations
- Costs related to implementing an intervention, including both the costs of implementation activities and the costs of purchasing or acquiring the intervention being implemented

2. Award Amount, Duration and Timeline

The Mobilize Award offers up to $20,000 over 12 months. KM activities must be initiated February 1, 2027, with completion planned no later than January 31, 2028. Should unexpected delays occur, funds may be spent for up to six months after the completion date. Any funds not spent within 18 months must be returned to Health Research BC. No deferrals are allowed for this award.

The funding envelope for the Mobilize Award is $600,000, enough to fund up to 30 full awards. Health Research BC will support applications from across BC.

Key Dates for this Competition	
Webinar	October 14, 2026, 10 a.m. PT
Application deadline	November 6, 2026, 4:30 p.m. PT
Eligible institution approval deadline	November 13, 2026, 4:30 p.m. PT
Anticipated notice of funding decision	January 2027
Anticipated start of funding	February 1, 2027
Funds must be spent by	January 31, 2028

3. Who Needs to be on Your Team?

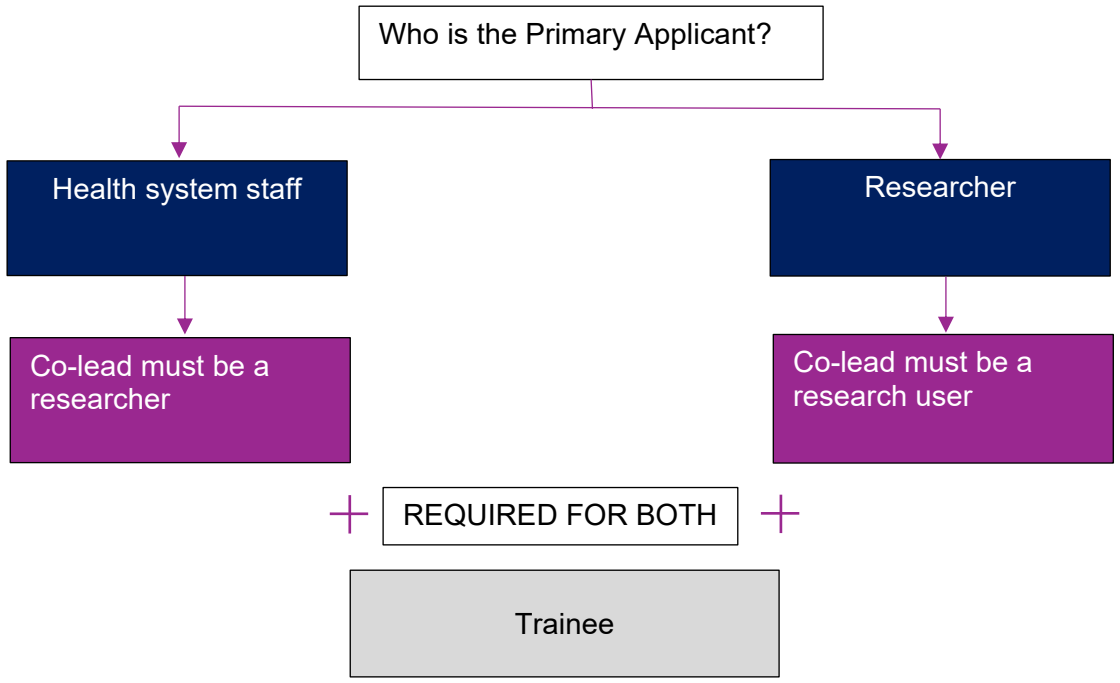
Every application requires:

- one Primary Applicant;
- one Co-lead; and
- one Trainee.

The Primary Applicant and Co-lead must bring complementary perspectives, including both a researcher and a research user.

Applicants should first identify who their Primary Applicant will be and then use Table 3 to determine the appropriate Co-lead.

Figure 1. Required application team composition.



If you have questions about Primary Applicant or Co-lead eligibility, please contact impactpathways@healthresearchbc.ca.

Step 1: Build your team

Table 2: Required team members

Required Role	Purpose
Primary Applicant	Leads the project, submits the application, manages the funds, and submits the final report.
Co-lead	Collaboratively plans and helps deliver the KM activities.
Trainee	Supports the planning and delivery of KM activities while developing KM skills and experience.

Step 2: Determine your Primary Applicant type

The Primary Applicant must be based in BC and be an eligible health system staff, or be a postdoctoral fellow (or equivalent), early career researcher, or mid-career researcher. The Primary Applicant will be responsible for completing and submitting the application form, implementing the KM activities, and managing the award funds. The Primary Applicant will also be responsible for submitting the final report following the award period.

The Primary Applicant must be one of the following:

Option A: Health system staff

- Affiliated with an eligible institution that has signed an agreement to hold funds with Health Research BC (Appendix A); and
- In a position that allows you to apply for and hold research operating funds[6]

Note: If you are uncertain about whether your position allows you to hold research operating funds, we strongly recommend that you seek your manager's approval before proceeding with an application.

Examples:
- Health professionals
- Health system operational leaders
- Health authority staff
- Health system analysts and administrators

If the Primary Applicant is health system staff, the Co-lead must be a researcher.

Option B: Researcher

[6] A Primary Applicant whose eligible institution is a university or research institute must secure approval from their respective department head, while health system staff must obtain an approval from their manager, director, or equivalent. If unsure, applicants should verify requirements with their university's research office or the health authority's respective department.

- Postdoctoral fellow[7], early career researcher[8], or mid-career researcher[9] at the time of application deadline
- Affiliated with an eligible institution that has signed an agreement to hold funds with Health Research BC, and hold a position that allows you to apply for and hold research operating funds[5]. If you are a postdoctoral fellow and primary applicant, your supervisor may hold the funds for your use if allowable by eligible institution policy.

If the Primary Applicant is a researcher, the Co-lead must be a research user.

Step 3: Choose the correct Co-lead

The application must be collaboratively planned with a Co-lead who must be named in the application. We encourage Co-leads to be involved in the planning and/or implementation of the proposed KM activities; however, the level and type of involvement of the Co-lead should be appropriate considering their expertise and the context. Depending on their role, they may also need to submit a final report.

Table 3. Acceptable Primary Applicant and Co-lead combinations

If the Primary Applicant is...	Examples may include...	The Co-lead must be...	Examples may include...
Health system staff	Health professionals, operational leaders, health system staff, analysts, or administrators	**A researcher**	Faculty researchers at any career stage (e.g., assistant professor, adjunct professor), postdoctoral fellows, clinical research fellows, research associates, researchers associated with Indigenous communities and organizations (ICO)[10] Elders, and Knowledge Keepers
A researcher	Postdoctoral fellows, clinical research fellows, research associates, early career researchers, or mid-career researchers	**A research user**	Partners with lived experience, community members, policymakers, practicing health professionals, health system staff, representatives of ICO, or representatives from not-for-profit, public,

[7] includes postdoctoral fellows, clinical research fellows, research associates (or equivalent positions); you must be in the postdoctoral (or equivalent) position as of the application deadline.
[8] Early career researcher is defined as a researcher who, at the time of application, has assumed their first independent research position within the last 5 years, excluding any leaves.
[9] Mid-career researcher is defined as a researcher who, at the time of application, has assumed their first independent research position between 5-15 years ago, excluding any leaves.
[10] Health Research BC follows BC NEIHR's definitions of Indigenous communities and organizations (ICO). BC NEIHR defines ICO as First Nation and Métis chartered community or registered non-profit organization. It is expected that a researcher associated with an Indigenous community or organization will be part of that ICO in some way.

			private, or industry organizations

Step 4: Identify a Trainee

A Trainee is required on every application.

The Trainee will actively contribute to the planning and delivery of KM activities at a level appropriate to their career stage. Trainees may be undergraduate or graduate students, postdoctoral or clinical research fellows (or equivalent), engaged in a formal training or education program. Trainees may also be individuals employed in the health system who wish to develop their KM skills. The Trainee will develop KM competencies, leadership experience, and build meaningful relationships with relevant parties and collaborators.

Important eligibility notes

- Postdoctoral fellows, clinical research fellows, and research associates may apply as Primary Applicants if permitted by their eligible institution
- Health Research BC policies for Government of BC employees and Health Research BC employees apply[11]
- Additional researchers and research users may be included on the team. Health Research BC encourages the inclusion of partners with lived experience, community members, and trainees, where feasible and appropriate
- An individual may be the Primary Applicant on only one application and a Co-lead on one additional application. Duplicate applications will be removed from the competition
- All outstanding reporting requirements from previous Health Research BC awards must be completed and submitted before funding can be released

4. How to Apply

For questions regarding the application and submission process, please contact the Research Competitions team at impactpathways@healthresearchbc.ca.

For questions about the ApplyNet system or help with login information, please contact the Health Research BC Help Desk helpdesk@healthresearchbc.ca or 604.714.6609.

Instructions

1. **Set up your ApplyNet account and/or log In**
   - **First-time applicants:** Applications must be completed on Health Research BC ApplyNet, our grants management system. If you are applying to Health Research BC for the first time, you

[11] Government of British Columbia employees (individuals directly employed by provincial ministries) are not eligible to apply but may be named in an application. Employees of organizations funded directly by the Government of British Columbia, such as health authorities or school districts, are eligible to apply. Health Research BC employees are not eligible to apply and must not be named in an application. Potential applicants and team members who may be impacted by this policy should contact Research Competitions at impactpathways@healthresearchbc.ca to clarify their eligibility prior to completing the application form.

must create a system account email and password. Setting up a new account should take approximately 20 minutes.
- **Returning applicants:** Sign in to your ApplyNet account to access the application form.

2. Open an application and complete the eligibility quiz

From the ApplyNet home page, click “Apply” in the top left corner of the page. In the Open Competitions table, scroll down and click on the Mobilize competition to see award information and to launch the eligibility quiz. Successful completion of the eligibility quiz will open the application form. Opening the application form and completing the eligibility quiz should take no more than 10 minutes.

3. Complete your application form

We recommend that applicants review the Review and Selection Process before completing the application form. Applicants may also wish to review the Administrative Review Criteria which will be available on the competition website.

The online application form includes:
- applicant profile;
- team information (details on primary applicant, co-lead and trainee);
- KM activity information (tell us about your plans for your KM activities and what you hope to achieve); and
- budget (for assistance in completing your budget see Allowable Expenses and Example Budget).

Please check your application PDF before you submit, as you won't be able to make changes afterward. Ensure everything is finished by the deadline; incomplete or late applications are not accepted. You will get a final copy of your submission by email.

5. Partnerships

Health Research BC partners with other funders to build capacity and fill strategic gaps in health research in BC. These partnerships offer funders the opportunity to effectively fund health research in their areas of focus by leveraging Health Research BC’s funding programs and robust award administration processes, while enabling Health Research BC and partners to increase the total number of awards funded. Partnered awards also offer researchers the opportunity to develop relationships with partners and their community of interested parties. All applications will be reviewed for partner relevance as part of the award review process.

6. Review and Selection Process

Regional funding pools

As part of the application form, applicants will select one of the following funding pools based on the primary location of the proposed KM activities:

- Fraser Health Authority region
- Interior Health Authority region
- Vancouver Coastal Health Authority region

- Northern Health Authority region
- Island Health Authority region

Following submission, Health Research BC staff will review the selected funding pool as part of the administrative review process to confirm alignment with the proposed KM activities. If clarification is required, or if staff determine that another funding pool may be more appropriate, the Primary Applicant will be contacted before any changes are made.

The number of applications funded within each regional funding pool will be proportional to the number of applications received in that pool.

Lottery and administrative review

Applications will be grouped into regional funding pools. Within each funding pool, applications will be entered into a randomized lottery draw to create a ranked list.

Following the lottery, applications will undergo administrative review in the order in which they were drawn. If an application fails to meet the administrative review criteria, then it will be declined and the next application on the ranked list for that region will be reviewed.

Administrative review will continue until the targeted number of awards has been reached within each regional pool. Health Research BC reserves the right to re-allocate funding between regional funding pools should circumstances require it.

Health Research BC staff will perform the administrative review of applications to: (1) verify that applicants and team composition meet all eligibility requirements of the competition (2) confirm that the proposed activities align with the competition purpose and objectives and (3) assess the application against the administrative review criteria. Applications will be assessed on a pass/fail basis. Applications that do not satisfy all administrative review requirements will not be funded.

No reviewer feedback will be provided.

Indigenous Cultural Safety Review Process

Health Research BC welcomes applications with a focus on Indigenous health and wellness. Applications to the Mobilize competition that propose work with a central focus on Indigenous health and wellness will be reviewed by an Indigenous Cultural Safety review panel composed of reviewers with living experience, knowledge and expertise in Indigenous health research. The panel will review applications as described in the Mobilize Administrative Review Criteria. This evaluation process and the Mobilize Administrative Review Criteria were developed in consultation and meaningful partnership with Indigenous partners.

Notifications and acceptance

Successful applicants will be notified by email and provided with instructions for accepting their award. Applicants must confirm acceptance of the award within the stipulated timeframe specified in the notification. Deferral of the award is **not** permitted and there is no appeal process.

Award funds will be administered by the applicant's eligible institution and transferred to an account at the eligible institution by the funding start date. KM activities must be initiated February 1, 2027, with

completion planned no later than January 31, 2028. Should unexpected delays occur, funds may be spent for up to six months after the award end date. Any funds not spent within the six months must be returned to Health Research BC.

Award recipients will be published on Health Research BC's website.

7. Reporting Requirements

Award recipients must submit a final report describing the outputs and outcomes of their KM activities within 30 days of the award end date. Health Research BC will provide reporting information and/or materials for these purposes.

Award recipients must also provide a financial statement of expenditures, signed by the award co-leads and an authorized financial officer of the eligible institution within three months of the award end date. Any unspent funds must be returned to Health Research BC.

Health Research BC reserves the right to contact award recipients up to five years after the award end date to determine the outcomes and/or impacts.

Note: Applicants are not eligible to receive new awards from Health Research BC until all outstanding award-related information (e.g. final report, financial statement) for previous Health Research BC awards has been submitted to Health Research BC.

8. Allowable Expenses and Example Budget

This award will support costs that are reasonably and directly related to the proposed KM activities.

Applicants must provide a budget as part of the online application. Budgets must include a breakdown of estimated costs for the KM activities and justification for the funds being requested (see example budget below).

The majority of expenses must be incurred within BC. The total budget must not exceed $20,000, excluding in-kind or other contributions.

Health Research BC will not support:

- any expenses incurred prior to, or after completion of, the funding period; or
- other expenses already funded by another grant (Health Research BC-funded or otherwise).

All expenses are subject to the travel and expenses reimbursement policies of the eligible institution**.**

In the event of a conflict between those policies and the guidelines listed below, the eligible institution's policy takes precedence.

If you have questions about whether an expense is allowable, please contact the Research Competitions team at impactpathways@healthresearchbc.ca.

Budget adjustments

Adjustments to approved budgets are permitted, provided they align with the scope of the proposed KM activities and follow the allowable expenses policy.

Approval must be sought from Health Research BC prior to making changes in excess of 20 percent of the total budget submitted with the original application.

Allowable expenses

Salaries and other supports to enable participation

- Primary applicants may request buy-out/release time for time spent directly on the proposed activities, only if their participation in such activities is not part of their expected job responsibilities. For health system staff this may include buy-out time from administrative or clinical duties
- Research/health professional trainees and staff may be paid to complete services directly related to and integral to the success of the proposed activities
- Research users may be compensated for their participation, including:
  - cost of caregiving services (e.g. childcare, elder care); and
  - buy-out/release time from work, only if their participation in such activities is not part of their expected job responsibilities.

Note: Health Research BC recommends that applicants check with their institutions regarding internal policies that govern compensation to partners with lived experience and ensure that the budgeted expenses can be facilitated. If you experience difficulties related to compensating partners with lived experience, and/or would like additional guidance regarding compensation amounts for partners with lived experience and/or other community members, please contact the Research Competitions team.

- Indigenous community engagement – The Tri-Council Policy Statement 2 (Chapter 9 Research Involving the First Nations, Inuit and Métis Peoples of Canada) recognizes the importance of respecting the cultures and traditions of Indigenous Peoples. To facilitate culturally safe KM activities, allowable expenses may include (but are not limited to):
  - costs related to Indigenous community mobilization and engagement, including culturally relevant promotional items such as traditional medicines (sage, sweetgrass, traditional tobacco), traditional regalia, feasting, gift giving, cash reimbursements (coordinated and agreed upon by community) for ceremonies, and to compensate community participation; and
  - contracts and/or consultant fees for knowledge mobilization and communication activities for Indigenous Elders, community members, and Indigenous Knowledge Holders involved in activities related to the Indigenous community.
- Registration fees for project-related courses (e.g., San'yas Indigenous Cultural Safety training, First Nations Principles of OCAP® training) are eligible for team members, trainees, and staff, provided that the training is directly aligned with the proposed activities and completed prior to the award end date.

Services and supplies

- Meeting rooms and associated meeting costs (e.g., audio-visual equipment fees, non-alcoholic refreshments and/or meals)

- Costs for the purchase or maintenance of equipment required to bring people together (e.g., tablets, cell phones)
- Direct costs associated with bringing people together (e.g., teleconference call, internet conferencing)
- Office costs including supplies, communications, stationery, photocopying, software, and network or internet access directly related to the proposed work

Travel

- Travel and accommodation to attend the proposed KM activities

Non-allowable expenses

- The Primary Applicant and Co-lead may not receive a salary or buy-out/release time for activities that fall within their normal work, teaching, clinical, or administrative duties. Buy-out or release time may be requested only for time spent on proposed project activities that are not part of their expected job duties.
- Operating costs for research.
- Costs of implementing an intervention, costs to purchase the intervention.

Example budget

If you have received additional cash or in-kind support from other sources (e.g., in-kind or cash contribution from partners/others), please include it in the budget table. An example budget is provided in Table 4.

Table 4. Example Budget

Description	Amount	Justification
Salaries		
Trainee	$3,600	Trainee salary (12 hours/month @ $25/h for 12 months)
Community Liaison	$900	Community liaison will help translate research data and communications into an accessible format for the community (3 hours/month @ $25/h for 12 months)
Supplies and services		
Printing	$300	Printing materials for in person events
San'yas Indigenous Cultural Training	$975	Training for the research team ($325/person for 3 people)
Meeting Costs/venue		
Meeting space	$0	In-kind meeting space at the local community health and services centre
Catering	$2,100	Catered lunch and coffee break for three in person meetings ($35/person x 20 people x 3 meetings)
Travel/parking		
Airfare	$3150	Economy return airfare for research team members to attend in person meetings ($350/person x 3 people x 3 meetings)

Travel per diems	$1125	Travel per diems- general travel plus meals not included in meeting expenses (breakfast $25/person x 3 people x 3 days=$225; dinner $35/person x 3 people x 3 days =$315; general $65/person x 3 people x 3 days =$585)
Ground transportation	$180	Taxi (to hotel from airport $30 x 3= $90; to airport from hotel $30 x 3= $90)
Accommodation	$1,890	Hotel ($210/person/night x 3 nights x 3 people)
Mileage	$488	Mileage reimbursement for community members to attend in person meetings (12 people x 50 km x $0.61/km= $366; 8 people x 25km x $0.61/km= $122)
Parking	$900	Parking for community members to attend in person meetings ($15 flat fee x 3 meetings x 20 people)
Honoraria/gifting		
Honoraria for Knowledge Keeper*	$1,500	Knowledge Keeper ($500 honoraria x 3 meetings)
Honoraria for Elder*	$1,500	Elder to provide a welcome and open the meetings with ceremony ($500 honoraria x 3 meetings)
Total funds requested	$ $18,608	
*The amounts shown here are for illustrative purposes only; applicants should follow community policy on honorarium and gift processes for the community in which they are working. Please reach out to the Research Competitions Coordinator for more information.		

9. Health Research BC Priority Themes

Health Research BC encourages applications where the KM activities focus on a gap, challenge, or opportunity aligned with one or more of Health Research BC's four priority themes, described below. While alignment with these themes is encouraged, it is not a requirement for eligibility or submission to this funding opportunity.

- **Population aging**
  - Understanding the causes of, preventing, treating, and palliating conditions associated with aging and older adults; and
  - Identifying and understanding the social determinants and support systems that promote healthy aging and quality of life of older adults in BC.

- **Climate change and health**
  - Understanding, mitigating, or preventing:
    - the effects of climate change on the health of people in British Columbia;
    - the impacts of climate change on BC's health system; and
    - the impacts of BC's health system on climate change and the environment.

- **Health human resources challenges**

- Understanding, mitigating, or addressing the health human resources challenges in BC's health system.

- **Public health emergencies**
  - BC's ability to effectively prevent, prepare for, mitigate, respond to, and recover from public health emergencies; and
  - Health, social, economic, and environmental interventions that increase the resilience of people and communities in BC during public health emergencies.

10. Resources

Knowledge mobilization

For comprehensive guidelines and resources related to KM, refer to the *Knowledge Mobilization at CIHR (KM Portal).*

Partners with lived experience

Resources to support engaging with partners with lived experience and POR:

- *A Journey Through Public and Patient Engagement in Health Research: A Road Map*
- *Patient-Oriented Research Pathways Self-Assessment Readiness Tool for Researchers*
- *Patient-Oriented Research Pathways Self-Assessment Readiness Tool for Patients*
- *Patient Engagement for Beginners*
- *Workbook to Guide the Development of a Patient Engagement in Research (PEIR) Plan*

11. Additional Considerations for Funded Projects

In addition to the program requirements described above, Health Research BC expects all funded projects to reflect the principles outlined in the sections below. These principles are integral to how we support relationship building, knowledge use, and responsible research across British Columbia and should be considered when designing and delivering KM activities.

Responsible conduct of research

Individuals funded by Health Research BC must comply with the ethical and research policies of their eligible institution, as well as the Tri-Agency Framework: Responsible Conduct of Research. Recipients of Mobilize awards are expected to integrate appropriate ethics frameworks and considerations across their KM activities.

Responsible conduct of Indigenous health research

We expect individuals funded by Health Research BC to approach their research and KM activities with culturally safe practices that demonstrate humility, integrity, accountability and respect for Indigenous self-determination. Awardees must comply with the ethical and research policies outlined in Chapter 9: Research Involving the First Nations, Inuit and Métis Peoples of Canada of the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (2022). When appropriate, awardees must also describe their data management plan in accordance with the First Nations principles of OCAP®: ownership, control, access and possession and/or Indigenous partnering community / organizational ethical guidelines.

Additional resources:

- First Nations Health Authority
- Health Research BC's Indigenous Research Ethics Resources

Use of generative artificial intelligence (AI) in applications

Health Research BC aligns with federal granting agencies' Guidance on the use of artificial intelligence in the development and review of research grant proposals Health Research BC. Health Research BC recognizes that generative AI may be a valuable tool to applicants in the preparation of grant applications, including the potential to assist non-native English speakers, and streamline the proposal writing process.

Applicants must ensure that their applications comply with the Tri-Agency Framework: Responsible Conduct of Research, especially pertaining to research integrity. Applicants are responsible for ensuring that information included in their grant applications is true, accurate and complete and that all sources are appropriately acknowledged and referenced. Applicants should be aware that using generative AI may lead to the presentation of information without proper recognition of authorship or acknowledgement.

Indigenous health research

Health Research BC is on a learning journey towards enacting our organizational commitments to Indigenous cultural safety and Indigenous health research, grounded in respect for Indigenous self-determination and awareness of reconciliation as an active and ongoing process. Our organizational commitments to Indigenous cultural safety and Indigenous health research build on relationships nurtured and work undertaken by Health Research BC and Indigenous partners. Key among these relationships are the BC Network Environment for Indigenous Health Research (BC NEIHR) and the First Nations Health Authority.

We recognize that we are still learning how to respectfully support reconciliation efforts and develop meaningful relationships and partnerships with Indigenous people in British Columbia. Our work continues to be guided by Indigenous advisors and colleagues, key reports, and other research agencies that are on this important journey.

Integrating equity, diversity and inclusion (EDI) considerations in research

Health Research BC envisions a health research system that advances equity by removing barriers to participation; promotes diversity by recognizing the underserved and underrepresented; and enables inclusion by supporting cultural change that ensures all peoples are meaningfully represented.

Health Research BC recognizes that meaningful approaches to support EDI in research and KM will vary depending on the research topic, discipline, audience, etc.

Where guidance is needed, applicants are encouraged to consult appropriate resources, access additional training and professional development, and seek input from more experienced mentors. Some resources include:

- NSERC Guide on Integrating Equity, Diversity and Inclusion Considerations in Research
- SSHRC Guide to Addressing Equity, Diversity and Inclusion in Partnership Grant Applications

Appendix A – Eligible Institution Selection

Please follow the instructions below to ensure you are choosing the correct eligible institution. If you have any questions, please connect with the contact listed or can contact Health Research BC.

Location of research project	Instructions to applicants on selection of eligible institution	Contact
Health Authorities		
First Nations Health Authority (FNHA)	If your project is being conducted at FNHA, please select FNHA as your host.	Payal Batra Director, Research & Knowledge Exchange payal.batra@fnha.ca
Fraser Health	If your project is being conducted at Fraser Health, please select Fraser Health as your host.	Kate Keetch Director Evaluation & Research Services kate.keetch@fraserhealth.ca Titilola Yakubu Research Development Specialist titilola.yakubu@fraserhealth.ca
Interior Health	If your project is being conducted at Interior Health, please select Interior Health as your host.	Robin Blanchard Manager, Research Quality robin.blanchard@interiorhealth.ca
Island Health	If your project is being conducted at Island Health, please select Island Health as your host.	Annie Moore Research Education & Grant Facilitator isabel.moore@islandhealth.ca
Northern Health	If your project is being conducted at Northern Health, please select Northern Health as your host.	Julia Bickford Regional Director Research Evaluation and Analytics julia.bickford@northernhealth.ca
Provincial Health Services Authority (PHSA) / BC Cancer	If your project is being conducted at PHSA or its associated sites other than BC Cancer and your paymaster is PHSA, select PHSA as your host and the appropriate site as your Location of Research. Note: Details regarding specific intellectual property (IP) under development may impact identification of the eligible institution. If you have questions, contact your local research manager.	General contact for all locations except for BC Cancer: Nur Eisma Research Manager, UBC ORS/ BC Children's Hospital Research Institute neisma@bcchr.ubc.ca For BC Cancer applicants: Karen Hagan Grants Officer khagan@bccancer.bc.ca

	If your project is being conducted at BC Cancer and your paymaster is PHSA, select BC Cancer as your host and BC Cancer as your Location of Research. If your project is being conducted at PHSA or its associated sites (including BC Cancer) and your paymaster is UBC, select UBC as your host and PHSA or one of its associated sites (including BC Cancer) as your Location of Research.	Jillian Lalli Grants Officer jillian.lalli@bccancer.bc.ca For BC Women's applicants: Kathryn Dewar Senior Research Manager kdewar@cw.bc.ca For BC Children's Health Research applicants: Isabelle Linden BCCHR Research Services Director isabelle.linden@bcchr.ca For BC Centre for Disease Control applicants: Priscilla Vuong Research Manager priscilla.vuong@bccdc.ca For BC Mental Health and Substance Use Services applicants: Deborah Ross Provincial Director, Strategic Initiatives deborah.ross@phsa.ca For BC Renal applicants: Dr. Adeera Levin Executive Director alevin@providencehealth.bc.ca cc: Pam Sewell Executive Assistant psewell@providencehealth.bc.ca
Vancouver Coastal Health (VCH)	If your project is being conducted at VCH and your paymaster is VCH, please select VCH as your host. If your project is being conducted at VCH and your paymaster is UBC, select UBC as your host.	Susan O'Neil Manager, Research VCHRI Office of Research Services susan.oneil@ors.ubc.ca
Universities and Institutes of Technology		

British Columbia Institute of Technology (BCIT)	If your project is being conducted at BCIT, please select BCIT as your host.	Sarah Bainbridge Academic Innovation Strategist Applied Research Liaison Office sarah_bainbridge@bcit.ca Shan Satoglu Program Head, Healthcare Management BCIT School of Health Sciences shan_satoglu@bcit.ca
Kwantlen Polytechnic University (KPU)	If your project is being conducted at KPU, please select KPU as your host.	Cathy Parlee Research Services Specialist catherine.parlee@kpu.ca
Royal Roads University (RRU)	If your project is being conducted at RRU, please select RRU as your host.	Jenny Sigalet Research Development Coordinator jenny.sigalet@royalroads.ca
Simon Fraser University (SFU)	If your project is being conducted at SFU, please select SFU as your host.	Primary: Andrew Laguna Galvez Officer, Research Grants alagunag@sfu.ca Secondary: Yuzhu Liu Coordinator, Research Services ors@sfu.ca
Thompson Rivers University (TRU)	If your project is being conducted at TRU, please select TRU as your host.	Anita Sharma Director, Research Services ansharma@tru.ca
Trinity Western University (TWU)	If your project is being conducted at TWU, please select TWU as your host.	Richard Chandra Vice Provost Research & Graduate Studies richard.chandra@twu.ca Sue Funk Research Grants Officer sue.funk@twu.ca
University of British Columbia (UBC)	If your project is being conducted at UBC and your paymaster is UBC, please select UBC as your host.	Phoebe Lu Research Manager, Office of Research Services, VPRI phoebe.lu@ors.ubc.ca General inquiries: ors@ors.ubc.ca
University of Northern British Columbia (UNBC)	If your project is being conducted at UNBC, please select UNBC as your host.	Crystal Carpenter Research Project Officer – Health crystal.carpenter@unbc.ca

University of the Fraser Valley (UFV)	If your project is being conducted at UFV, please select UFV as your host.	Ash Lalani Director, Research Services and Industry Engagement ash.lalani@ufv.ca Garry Fehr AVP, Research, Engagement & Graduate Studies garry.fehr@ufv.ca
University of Victoria (UVic)	If your project is being conducted at UVic, please select UVic as your host.	Cara Pearson Associate Director, Research Grants grants@uvic.ca
Vancouver Island University (VIU)	If your project is being conducted at VIU, please select VIU as your host.	Roisin Mulligan Research Development Manager Scholarship, Research, and Creative Activity Office roisin.mulligan@viu.ca