Michael Smith Health Research BC

Engage Award

GUIDELINES

DEADLINE

Application Deadline: May 25, 2026, 4:30 p.m. PT

Michael Smith Health Research BC

Table of Contents

1. Overview……. 2
2. Award Amount, Duration and Timeline 4
3. Who Can Apply…... 4
4. Health Research BC Priority Themes 7
5. How to Apply…….....8
6. Eligibility Check and Review Process 9
7. Funding Decisions.. 10
8. Reporting Requirements.....11
9. Allowable Expenses and Example Budget.....11
10. Additional Considerations for Funded Projects 14

Appendix A – Host Institution Selection.....17

1. Overview

Health Research BC invites BC-based researchers and eligible health system staff[1] to apply for the Engage Awards. The purpose of the Engage Awards is to support researchers and research users to explore how they can work together to advance research and the use of research evidence to address challenges in Health Research BC's priority themes.

Objectives

The objectives of the Engage Award are to:

- support the creation and development of mutually beneficial relationships between researchers and research users;
- enable mutual understanding of challenges and/or research priorities within the Health Research BC priority themes; and
- support researchers, trainees, and research users to build engagement skills.

Health Research BC intends to support applications from across BC (see Funding Pools).

Focus and design of events/activities

The Engage Awards will support relationship building events/activities in order to:

- form new connections or relationships between researchers and research users;
- strengthen existing connections or relationships between researchers and research users; and
- support researchers and research users to explore the potential for collaborative production of research and mobilizing research evidence into practice, policy, and the public sphere.

The events/activities must focus on a topic related to at least one of Health Research BC's four priority themes and must be collaboratively planned to ensure mutual benefit for both researchers[2] and research users[3].

The design of the events/activities should integrate culturally safe practices that demonstrate humility, integrity, and accountability. Applications involving Indigenous peoples must abide by Health Research BC policies on Responsible conduct of Indigenous health research. All applications must include EDI considerations as appropriate to the context of the work. Where

[1] Eligible health system staff include practicing health professionals who do not hold academic research positions, operational leaders, health administrators, or similar, who hold an eligible position at a host institution that has a memorandum of understanding (MOU) with Health Research BC. Please see Who Can Apply for more details.
[2] For the purpose of this competition, a researcher is an individual with a research appointment at a BC-based host institution; see Who Can Apply for more details.
[3] Research users are individuals who might use, benefit or be impacted by the results of research. Research users may or may not be involved in the production of research results. Research users include, but are not limited to, people with lived experience policymakers, health professionals, decision makers, educators, community leaders, etc. Research users may also be other researchers, however for the purposes of this competition, researchers may not apply in the role of research user co-lead.

feasible and appropriate, Health Research BC encourages the inclusion of people with lived experience (PWLE) and community members[4].

Table 1. Example activities and relevant costs

Example Event/Activity	Priority Theme alignment	Examples of relevant costs
An in-person meeting to bring together an academic researcher, the Vice President, Population and Public Health from a health authority, and representatives of a community to exchange knowledge about environmental policy and the health impacts of climate change	Climate change and health	Travel and accommodation for the researcher and health authority representative
A two-day site visit to bring together an academic researcher, a policy analyst research user and a First Nation band administration research user to discuss climate adaptation strategies that integrate Indigenous ecological knowledge with provincial health policy.	Climate change and health	Travel, accommodation and costs for Indigenous community engagement
A bi-monthly series of meetings between an operational leader from the health system, an academic researcher, and a PWLE to better understand how to reduce non-emergency emergency room visits by senior citizens within a region of British Columbia.	Population aging	Costs of room booking, light refreshments and costs of care-giving services to enable a PWLE to attend
Two half-day meetings that bring together an academic researcher, a paramedic, a pharmacist, and a small group of PWLE to understand gaps, challenges and opportunities to work together to reduce toxic drug poisoning.	Public health emergencies	Hourly compensation for a trainee to complete administrative tasks, and release/buy-out time for health professionals and PWLE to attend
Three sessions where an academic researcher, a clinical nurse specialist, and community representatives discuss how to adapt existing health human resources to improve complex clinical care of an underrepresented community in a region of British Columbia	Health human resources challenges	Travel costs, and release/buy-out time to allow health professionals and community representatives to attend
Two in-person meetings for a researcher, a trainee, and an industry partner to explore the potential to collaborate on a rapid diagnostic	Public health emergencies	Travel and accommodations for the researcher and trainee, hourly compensation

[4] People with lived experience (PWLE) and community members include patients (individuals with personal experience of a health issue, and informal caregivers, including family and friends), public and community partners who have knowledge or experience with a problem or topic.

tool for the early detection of emerging viral threats in BC.		for a trainee to complete administrative tasks

Examples of expenses and a sample budget can be found in Allowable Expenses and Example Budget.

Examples of events/activities not supported

The Engage Award does not support:

- operating funds for research (e.g., data gathering, data analysis).
- dissemination knowledge mobilization (KM) activities (e.g., presentation at a conference, preparation and distribution of a report).
- activities intended for outreach or the broad engagement of audiences such as conferences, workshops, annual series, and public engagement events. Small "satellite" meetings that are focused on relationship development but leverage larger events such as conferences may be eligible.

2. Award Amount, Duration and Timeline

The Engage Award offers up to $5,000 over four months (see Allowable Expenses and Example Budget). Events/activities must be initiated August 1, 2026, with completion planned no later than November 30, 2026. Should unexpected delays occur, funds may be spent for up to six months after the start date without the need to request a no-cost extension. No further no-cost extensions will be permitted. Any funds not spent within the six months must be returned to Health Research BC.

The funding envelope for the Engage Awards is $250,000, enough to fund up to 50 awards. Health Research BC intends to support applications from across BC (for more details see Funding Pools and Funding Decisions).

Key Dates for this Competition	
Webinar	May 6, 2026
Application deadline	May 25, 2026, 4:30 p.m. PDT
Host institution approval deadline	June 1, 2026, 4:30 p.m. PDT
Anticipated notice of funding decision	Early July 2026
Anticipated start of funding	August 1, 2026
Funds must be spent by	November 30, 2026

3. Who Can Apply

All applications require a Primary Applicant and a Co-lead. The **Primary Applican**t must be a BC-based researcher or eligible health system staff. The Primary Applicant will be responsible

for completing and submitting the application form, implementing the events/activities, and managing the award funds. The application must be collaboratively planned with a **Co-lead** who must be named in the application. We encourage Co-leads to be involved in the planning and/or implementation of the proposed events/activities; however the level and type of involvement of the Co-lead should be appropriate considering their expertise and the context.

If you are **Health System Staff,** you may apply as a **Primary Applicant** if you:

- are affiliated with an eligible host institution that has signed a Memorandum of Understanding (MOU) with Health Research BC (Appendix A); and are in a position that allows you to apply for and hold research operating funds (see Table 2).

  Note: If you are uncertain about whether your position allows you to hold research operating funds, we strongly recommend that you seek your manager's approval before proceeding with an application.

- identify a researcher co-lead (see Table 2).
  - The researcher co-lead can be any of the following: researchers with a faculty position (e.g., assistant professor, adjunct professor), postdoctoral fellows, clinical research fellows, research associates, and researchers associated with Indigenous communities and organizations (ICO)[5], Elders, and knowledge keepers.

If you are a **Researcher**, you may apply as a **Primary Applicant** if you:

- are affiliated with a host institution that has signed a MOU with Health Research BC (link to list of eligible host institutions), and hold a position that allows you to apply for and hold research operating funds.
- identify a research user co-lead (see Table 2).
  - Research user co-leads may include collaborators from not-for-profit, public or private sector organizations, such as practicing health professionals who do not hold academic research positions, health system staff, PWLE, community members, policymakers, researcher users from ICOs, and research users from industry.

[5] Health Research BC follows BC NIEHR's definitions of Indigenous communities and organizations (ICO). BC NIEHR defines ICO as First Nation and Métis chartered community or registered non-profit organization. It is expected that a researcher associated with an Indigenous community or organization will be part of that ICO in some way.

Table 2. Required primary applicant and co-lead combinations

If the Primary Applicant is	**Health system staff** Including: • health professionals who do not have a research position • health system operational leaders (e.g. managers, directors), health system staff (e.g. analytics staff)	**Then the Co-lead must be a**	**Researcher** Including: • researchers with a faculty position (e.g. assistant professor, adjunct professor) • postdoctoral fellows, clinical research fellows, research associates (or equivalent) • researchers associated with Indigenous communities and organizations (ICO) • Elders, knowledge keepers
If the Primary Applicant is a	**Researcher** Including: • researchers with a faculty position (e.g. assistant professor, adjunct professor) • postdoctoral fellows, clinical research fellows, research associates (or equivalent)	**Then the Co-lead must be a**	**Research User** Including: • PWLE • community members • policymakers • practicing health professionals (who do not have academic research positions) • health system staff • research users associated with ICO • research users from not-for-profit, public and private sector organizations, e.g. industry **Note:** the co-lead may **NOT** be another researcher with a faculty position, postdoctoral fellow, clinical research fellow, research associate (or equivalent)

Additional information on who can apply

Postdoctoral fellows, clinical research fellows and research associates may apply as a primary applicant; however, they must have all necessary approvals to hold the research funds per their host institution's policy.

You may list additional researchers and research users who will be involved in the application form if you wish. Health Research BC encourages the inclusion of PWLE, community members, and trainees[6], where feasible and appropriate.

Individuals can serve as the primary applicant on only one application and may be designated as a co-lead on up to one other application. Duplicate applications will be removed from the competition.

Health Research BC policies for Government of BC employees and Health Research BC Employees apply.[7] To receive funding, you must have submitted all outstanding reporting information (e.g. final report) requested by Health Research BC for previous awards. Health Research BC reserves the right to declare applications ineligible.

If you have questions about primary applicant or co-lead eligibility, please contact impactpathways@healthresearchbc.ca.

4. Health Research BC Priority Themes

The gap, challenge, or opportunity that is the focus of events/activities must be related to at least one of Health Research BC's four priority themes:

- **Population aging**
  - Understanding the causes of, preventing, treating, and palliating conditions associated with aging and older adults; and
  - Identifying and understanding the social determinants and support systems that promote healthy aging and quality of life of older adults in BC.

- **Climate change and health**
  - Understanding, mitigating, or preventing:
    - the effects of climate change on the health of people in British Columbia;

[6] Trainees may be undergraduate or graduate students, postdoctoral or clinical research fellows, or equivalent, engaged in a formal training or education program. Trainees may also be individuals employed in the health system who wish to develop their engagement skills.

[7] Government of British Columbia employees (individuals directly employed by provincial ministries) are not eligible to apply but may be named in an application. Employees of organizations funded directly by the Government of British Columbia, such as health authorities or school districts, are eligible to apply. Health Research BC employees are not eligible to apply and must not be named in an application. Potential applicants and team members who may be impacted by this policy should contact Research Competitions at impactpathways@healthresearchbc.ca to clarify their eligibility prior to completing the application form.

  - the impacts of climate change on BC's health system; and
  - the impacts of BC's health system on climate change and the environment.

- **Health human resources challenges**
  - Understanding, mitigating, or addressing the health human resources challenges in BC's health system.

- **Public health emergencies**
  - BC's ability to effectively prevent, prepare for, mitigate, respond to, and recover from public health emergencies; and
  - Health, social, economic, and environmental interventions that increase the resilience of people and communities in BC during public health emergencies.

Applicants must describe how their event/activity aligns with at least one of these themes. Applications will undergo relevance review for alignment with the priority themes (see Eligibility and Review Process).

5. How to Apply

For questions regarding the application and submission process, please contact the Research Competitions at impactpathways@healthresearchbc.ca

For questions about the ApplyNet system or help with login information, please contact the Health Research BC Help Desk helpdesk@healthresearchbc.ca or 604.714.6609

Instructions

1. Set up your ApplyNet account and/or Log In

- **First-time applicants:** Applications must be completed on Health Research BC ApplyNet, our grants management system. If you are applying to Health Research BC for the first time, you must create a system account email and password. Setting up a new account should take approximately 20 minutes.
- **Returning applicants:** Sign in to your ApplyNet account to access the application form.

2. Open an Application and Complete the Eligibility Quiz

From the ApplyNet home page, click "Apply" in the top left corner of the page. In the Open Competitions table, scroll down and click on the Engage competition to see award information and to launch the eligibility quiz. Successful completion of the eligibility quiz will open the

application form. Opening the application form and completing the eligibility quiz should take no more than 10 minutes.

3. Complete Your Application Form

We recommend that applicants review the Eligibility Check and Review Process and Funding Decisions before completing the application form. The estimated time required to complete the application form is three hours.

The online application form includes:

- applicant profile
- Primary Applicant and Co-Lead details
- event/activity information
- budget (for assistance in completing your budget see Allowable Expenses and Example Budget)

Please check your application PDF before you submit, as you won't be able to make changes afterward. Ensure everything is finished by the deadline; incomplete or late applications are not accepted. You will get a final copy of your submission by email.

4. Host Institution Approvals and the Review Process

Once you submit your application, it will automatically be forwarded to your host institution for approval. No further action is required on your part. Following host institution approval, your application will undergo the Eligibility Check and Review Process.

5. Notice of Decisions and Acceptance

You will be notified by email about the competition results. Successful applicants will receive an award recipient guide for the award acceptance process. Award funds will be administered by your host institution and will be transferred to an account at your host institution by the funding start date. (See Funding Decisions and Reporting Requirements for more details.)

6. Eligibility Check and Review Process

1. Eligibility Check

Health Research BC staff will check that applications meet competition requirements.

2. Relevance Review

Health Research BC staff will perform a relevance review to ensure that the applications are in alignment with (1) the purpose and objectives of the competition, and (2) the Health Research BC's priority themes. Applications that are deemed not to be relevant to above will be removed from the competition.

3. Administrative Review

Health Research BC staff will perform an administrative review using the criteria outlined below. Applications will be assessed on a pass/fail basis.

Administrative Review Criteria

- The described events/activities align with and address the identified gap, opportunity or challenge.
- The event/activity plan includes a description of the format/structure, venue, participants and anticipated outcomes.
- Applicants must review and agree to comply with the ethical and research policies outlined in Chapter 9: Research Involving the First Nations, Inuit and Métis Peoples of Canada of the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (2022).
- Applicants must agree to include EDI considerations as appropriate for the participants and context of their work.
- The budget:
  - aligns with the event/activity plan;
  - is feasible; and
  - adheres to the allowable expenses.

7. Funding Decisions

Funding decisions will be made using a **modified lottery** approach. Following administrative review, applications that have received a pass assessment will be entered into the lottery. Applications will be grouped into five funding pools. The number of applications funded in each funding pool will be proportional to the number of applications received in each pool.

If you are successful, you will receive an email notification with the further instructions on how to accept your award. You must confirm acceptance of the award within the stipulated time. Deferral of the award is **not** permitted and there is no appeal process.

Award funds will be administered by your host institution and transferred to an account at your host institution by the funding start date. Funds may only be spent during the award funding period, from August 1, 2026, to November 30, 2026.

Award recipients will be published on Health Research BC's website.

Funding Pools

Following the eligibility check and review process, applications will be placed into one of following funding pools based on the information provided in the application form:

- Fraser Health Authority region
- Interior Health Authority region
- Vancouver Coastal Health Authority region
- Northern Health Authority region
- Island Health Authority region

Regional funding pools will be determined by the host institution of the primary applicant. Health Research BC staff reserve the right to reassign an application should they be deemed to be better aligned with a different funding pool.

8. Reporting Requirements

Award recipients must submit a final report describing the outputs and outcomes of their event/activities 30 days after the award end date. Health Research BC will provide reporting information and/or materials for these purposes. Award recipients must also provide a financial statement of expenditures, signed by the award co-leads and an authorized financial officer of the host institution within three months of the award end date. Any unspent funds must be returned to Health Research BC.

Health Research BC reserves the right to contact award recipients up to five years after the award end date to determine the outcomes and/or impacts.

Note: Researchers may not apply for any Health Research funding program until all outstanding award information (e.g. final report, financial statement) requested by Health Research BC for previous grants and awards has been received.

9. Allowable Expenses and Example Budget

This award will support costs that are reasonably and directly related to the proposed events/activities.

Applicants must provide a budget as part of the online application. Budgets must follow allowable expenses and include a breakdown of estimated costs for the event/activities and justification for the funds being requested (see example budget below). The majority of expenses must be incurred within BC. The total budget must not exceed $5,000 (not including in-kind or other contributions).

Health Research BC will not support:

- any expenses incurred prior to, or after completion of, the funding period;
- other expenses already funded by another grant (Health Research BC-funded or otherwise).

All expenses are subject to the travel and expenses reimbursement policies of the host institution**.**

In the event of a conflict between those policies and the guidelines listed below, the host institution's policy takes precedence. If you have questions about whether an expense is allowable, please contact Research Competitions at impactpathways@healthresearchbc.ca.

Adjustments to approved budgets are permitted, provided they align with the event or activity scope and follow the allowable expenses policy.

Allowable Expenses

Salaries and other supports to enable participation

- Primary applicants may request buy-out/release time for time spent directly on the proposed event/activities, only if their participation in such activities is not part of their expected job responsibilities. For health system staff this may include buy-out time from administrative or clinical duties.
- Research/health professional trainees and staff may be paid to complete services directly related to and integral to the success of the proposed activities.
- Research users may be compensated for their participation, including:
  - cost of caregiving services (e.g. childcare, elder care)
  - buy-out/release time from work, only if their participation in such activities is not part of their expected job responsibilities.

Note: Health Research BC recommends that applicants check with their institutions regarding internal policies that govern compensation to PWLE and ensure that the budgeted expenses can be facilitated. If you experience difficulties related to compensating PWLE partners, and/or would like additional guidance regarding compensation amounts for PWLE and/or other community members, please contact Research Competitions.

- Indigenous community engagement – The Tri-Council Policy Statement 2 (Chapter 9 Research Involving the First Nations, Inuit and Métis Peoples of Canada) recognizes the importance of respecting the cultures and traditions of Indigenous Peoples. To facilitate culturally safe events/activities, allowable expenses may include (but are not limited to):
  - Costs related to Indigenous community mobilization and engagement, including culturally relevant promotional items such as traditional medicines (sage, sweetgrass, traditional tobacco), traditional regalia, feasting, gift giving, cash reimbursements (coordinated and agreed upon by community) for ceremonies, and to compensate community participation; and
  - Contracts and/ consultant fees for knowledge mobilization and communication activities for Indigenous Elders, community members, and Indigenous Knowledge Holders involved in activities related to the Indigenous community.

Services and Supplies

- Meeting rooms and associated meeting costs (e.g., audio-visual equipment fees, non-alcoholic refreshments and/or meals)
- Costs for the purchase or maintenance of equipment required to bring people together (e.g., tablets, cell phones)
- Direct costs associated with bringing people together (e.g., teleconference call, internet conferencing).
- Office costs including supplies, communications, stationery, photocopying, software and network or internet access directly related to the proposed work.

Travel

- Travel and accommodation to attend the proposed events/activities.

Michael Smith Health Research BC

Non-Allowable Expenses

- The primary applicant and co-lead may not receive a salary or buy-out/release time for activities that fall within their normal work, teaching, clinical or administrative duties. Buy-out or release time may be requested only for time spent on proposed project activities that are not part of their expected job duties.

Example Budget

If you have received additional cash or in-kind support from other sources (e.g., in-kind or cash contribution from partners/others), please include it in the budget table.

Table 2. Example Budget

Description	Amount	Justification
Salaries		
Trainee	*$704*	MSc student to support preparation and note-taking services at the meetings (8 hours/ 4 months @ $22 hour = $704)
Supplies and Services		
Printing materials	*$100*	*Printing costs requested for signage for the meeting agendas, copies of climate health reports and environmental policy handouts.*
Meeting Costs/Venue		
Room rental	$0	*In kind from municipal government*
Catering	$0	*In kind catering provided by community partner*
Travel/parking		
Airfare	*$900*	*Economy return airfare for three people (an academic researcher, a policy maker and trainee) –$300 per person x 3 people= $900*
Travel per diem	*$390*	*Travel per diems for three people ($65 per person x 3 people x 2 days =$390)*
Ground Transportation	*$150*	*Taxi to the meeting hall, hotel, airport*
Accommodation	*$630*	*Hotel ($210 per person x 1 night x 3 people)*
Honoraria/Gifting		
Honoraria for Knowledge Keepers*	*$1,000*	*$500 x 2 Knowledge Keepers attending full-day event*
Honoraria for Elder*	*$500*	*Elder to provide a welcome and open the meeting with ceremony*
Total Funds Requested	**$ ($4,374)**	

*The amounts shown here are for illustrative purposes only; applicants should follow community policy on honorarium and gift processes for the community in which they are working. Please reach out to the Research Competitions Coordinator for more information.

10. Additional Considerations for Funded Projects

In addition to the program requirements described above, Health Research BC expects all funded projects to reflect the principles outlined in the sections below. These principles are integral to how we support relationship building, knowledge use, and responsible research across British Columbia and should be considered when designing and delivering proposed events or activities.

Knowledge Mobilization

Going forward, Health Research BC will transition to align our terminology with CIHR's Knowledge Mobilization Strategy and Action Plan. This change recognizes the growing momentum across the health research system for greater coherence and coordination in knowledge mobilization, while respecting Health Research BC's long-standing commitment to the principles, practices, and expertise developed through more than a decade of knowledge mobilization leadership in British Columbia.

Knowledge mobilization (KM) is a core component of creating a clear and credible pathway to impact for funded research. KM is the processes and activities that support the ethical, timely, and meaningful use of research-based and experiential knowledge to inform decision-making, policy, practice, and further research. KM recognizes that knowledge moves in multiple directions and is strengthened through relationships, context, and collaboration.

For comprehensive guidelines and resources, refer to the *Knowledge Mobilization at CIHR (KM Portal).*

Note: Health Research BC recognizes and values multiple ways of knowing, including Indigenous knowledge systems. Applicants are encouraged to describe how their KM approaches are culturally appropriate, ethically grounded, and aligned with the communities and systems involved.

Collaborative Research and Research Co-Production

Health Research BC recognizes that collaborative research approaches strengthen KM by improving the relevance, usefulness, and uptake of research findings. Engaging research users — including people with lived and living experience (PWLE) — throughout the research process can enhance the quality, credibility, and impact of research. Engagement may occur at any stage of the research lifecycle, including priority setting, study design, data interpretation, and the mobilization of findings.

Health Research BC refers to integrated knowledge translation (IKT) as research co-production. Patient-oriented research (POR) and community-based participatory research (CBPR) are examples of research co-production approaches. These approaches recognize that effective KM is context-dependent and that meaningful engagement supports the development of solutions to real-world health and system challenges. The Engage awards will enable research co-production by supporting the development of mutually beneficial relationships and learning between researchers and research users.

Resources to support engaging with PWLE and POR:

- *A Journey Through Public and Patient Engagement in Health Research: A Road Map*
- *Patient-Oriented Research Pathways Self-Assessment Readiness Tool for Researchers*
- *Patient-Oriented Research Pathways Self-Assessment Readiness Tool for Patients*
- *Patient Engagement for Beginners*
- *Workbook to Guide the Development of a Patient Engagement in Research (PEIR) Plan*

Responsible Conduct of Research

Individuals funded by Health Research BC must comply with the ethical and research policies outlined by the host institution and the Tri-Agency Framework: Responsible Conduct of Research. Award recipients funded in the Engage awards should integrate appropriate ethics frameworks across their events/activities.

Responsible Conduct of Indigenous Health Research

We expect individuals funded by Health Research BC to approach their research and KM activities with culturally safe practices that demonstrate humility, integrity, accountability and respect for Indigenous self-determination. Awardees must comply with the ethical and research policies outlined in Chapter 9: Research Involving the First Nations, Inuit and Métis Peoples of Canada of the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (2022). When appropriate, awardees must also describe their data management plan in accordance with the First Nations principles of OCAP®: ownership, control, access and possession and/or Indigenous partnering community / organizational ethical guidelines.

Additional resources:

- First Nations Health Authority
- Health Research BC's Indigenous Research Ethics Resources

Use of Generative Artificial Intelligence (AI) in Applications

With the latest advancements and rapid uptake in generative AI (such as ChatGPT) to create content, Health Research BC discourages using generative AI tools in application development. Applications submitted to Health Research BC are expected to be the original concepts and ideas generated by the applicant. Applicants should be aware that the content created using generative AI tools may contain the intellectual property of others, false information, or biases. Applicants must ensure that their applications comply with the Tri-Agency Framework: Responsible Conduct of Research, especially pertaining to research integrity. Using AI tools could also result in original content and ideas being harvested and used without consent or credit.

Indigenous Health Research

Health Research BC is on a learning journey towards enacting our organizational commitments to Indigenous cultural safety and Indigenous health research, grounded in respect for Indigenous self-determination and awareness of reconciliation as an active and ongoing process. Our organizational commitments to Indigenous cultural safety and Indigenous health

research build on relationships nurtured and work undertaken by the former. Key among these relationships are the BC Network Environment for Indigenous Health Research (BC NEIHR) and the First Nations Health Authority.

We recognize that we are still learning how to respectfully support reconciliation efforts and develop meaningful relationships and partnerships with Indigenous people in British Columbia. Our work continues to be guided by our Indigenous advisors and colleagues, key reports, and other research agencies that are on this important journey.

Integrating Equity, Diversity and Inclusion (EDI) Considerations in Research

Health Research BC envisions a health research system that advances equity by removing barriers to participation; promotes diversity by recognizing the underserved and underrepresented; and enables inclusion by supporting cultural change that ensures all peoples are meaningfully represented.

Health Research BC recognizes that meaningful approaches to support EDI in research and KM will vary depending on the research topic, discipline, audience, etc.

Where guidance is needed, applicants are encouraged to consult appropriate resources, access additional training and professional development, and seek input from more experienced mentors. Some resources include:

- NSERC Guide on Integrating Equity, Diversity and Inclusion Considerations in Research
- SSHRC Guide to Addressing Equity, Diversity and Inclusion in Partnership Grant Applications

Appendix A – Host Institution Selection

Please follow the instructions below to ensure you are choosing the correct host institution. If you have any questions, please connect with the contact listed or can contact Health Research BC.

Location of research project	Instructions to applicants on selection of host institution	Contact
Health Authorities		
First Nations Health Authority (FNHA)	If your project is being conducted at FNHA, please select FNHA as your host.	**Payal Batra** Director, Research & Knowledge Exchange payal.batra@fnha.ca
Fraser Health	If your project is being conducted at Fraser Health, please select Fraser Health as your host.	**Kate Keetch** Director Evaluation & Research Services kate.keetch@fraserhealth.ca **Titola Yakubu** Research Development Specialist titola.yakubu@fraserhealth.ca
Interior Health	If your project is being conducted at Interior Health, please select Interior Health as your host.	**Robin Blanchard** Manager, Research Quality robin.blanchard@interiorhealth.ca
Island Health	If your project is being conducted at Island Health, please select Island Health as your host.	**Annie Moore** Research Education & Grant Facilitator isabel.moore@islandhealth.ca
Northern Health	If your project is being conducted at Northern Health, please select Northern Health as your host.	**Julia Bickford** Regional Director Research Evaluation and Analytics julia.bickford@northernhealth.ca
Provincial Health Services Authority (PHSA) / BC Cancer	If your project is being conducted at PHSA or its associated sites other than BC Cancer and your paymaster is PHSA, select PHSA as your host and the appropriate site as your Location of Research.	General contact for all locations except for BC Cancer: **Nur Eisma** Research Manager, UBC ORS/BC Children's Hospital Research Institute neisma@bcchr.ubc.ca

	Note: Details regarding specific intellectual property (IP) under development may impact identification of the host institution. If you have questions, contact your local research manager. If your project is being conducted at BC Cancer and your paymaster is PHSA, select BC Cancer as your host and BC Cancer as your Location of Research. If your project is being conducted at PHSA or its associated sites (including BC Cancer) and your paymaster is UBC, select UBC as your host and PHSA or one of its associated sites (including BC Cancer) as your Location of Research.	For BC Cancer applicants: **Karen Hagan** Grants Officer khagan@bccancer.bc.ca **Jillian Lalli** Grants Officer jillian.lalli@bccancer.bc.ca For BC Women's applicants: **Kathryn Dewar** Senior Research Manager kdewar@cw.bc.ca For BC Children's Health Research applicants: **Isabelle Linden** BCCHR Research Services Director isabelle.linden@bcchr.ca For BC Centre for Disease Control applicants: **Priscilla Vuong** Research Manager priscilla.vuong@bccdc.ca For BC Mental Health and Substance Use Services applicants: **Deborah Ross** Provincial Director, Strategic Initiatives deborah.ross@phsa.ca For BC Renal applicants: **Dr. Adeera Levin** Executive Director alevin@providencehealth.bc.ca **cc: Pam Sewell** Executive Assistant psewell@providencehealth.bc.ca

Vancouver Coastal Health (VCH)	If your project is being conducted at VCH and your paymaster is VCH, please select VCH as your host. If your project is being conducted at VCH and your paymaster is UBC, select UBC as your host.	**Susan O'Neil** Manager, Research VCHRI Office of Research Services susan.oneil@ors.ubc.ca
Universities and Institutes of Technology		
British Columbia Institute of Technology (BCIT)	If your project is being conducted at BCIT, please select BCIT as your host.	**Sarah Bainbridge** Academic Innovation Strategist Applied Research Liaison Office sarah_bainbridge@bcit.ca **Shan Satoglu** Program Head, Healthcare Management BCIT School of Health Sciences shan_satoglu@bcit.ca
Kwantlen Polytechnic University (KPU)	If your project is being conducted at KPU, please select KPU as your host.	**Cathy Parlee** Research Services Specialist catherine.parlee@kpu.ca
Royal Roads University (RRU)	If your project is being conducted at RRU, please select RRU as your host.	**Deborah Zornes** Director, Research Services deborah.zornes@royalroads.ca
Simon Fraser University (SFU)	If your project is being conducted at SFU, please select SFU as your host.	**Primary: Alec Allan** Officer, Research Grants alec_allan@sfu.ca **Secondary: Yuzhu Liu** Coordinator, Research Services ors@sfu.ca
Thompson Rivers University (TRU)	If your project is being conducted at TRU, please select TRU as your host.	**Anita Sharma** Director, Research Services ansharma@tru.ca
Trinity Western University (TWU)	If your project is being conducted at TWU, please select TWU as your host.	**Richard Chandra** Associate Provost Research richard.chandra@twu.ca **Sue Funk** Research Grants Officer sue.funk@twu.ca

University of British Columbia (UBC)	If your project is being conducted at UBC and your paymaster is UBC, please select UBC as your host.	**Phoebe Lu** Research Manager, Office of Research Services, VPRI phoebe.lu@ors.ubc.ca
University of Northern British Columbia (UNBC)	If your project is being conducted at UNBC, please select UNBC as your host.	**Crystal Carpenter** Research Project Officer – Health crystal.carpenter@unbc.ca
University of the Fraser Valley (UFV)	If your project is being conducted at UFV, please select UFV as your host.	**Ash Lalani** Director, Research Services and Industry Engagement ash.lalani@ufv.ca **Garry Fehr** AVP, Research, Engagement & Graduate Studies garry.fehr@ufv.ca
University of Victoria (UVic)	If your project is being conducted at UVic, please select UVic as your host.	**Cara Pearson** Associate Director, Research Grants grants@uvic.ca
Vancouver Island University (VIU)	If your project is being conducted at VIU, please select VIU as your host.	**Roisin Mulligan** Research Development Manager Scholarship, Research, and Creative Activity Office roisin.mulligan@viu.ca